



"Applying New Knowledge:  
Learning & Transfer"

Child Care Training Consultants, LLC

**NEVADA**

# Course Catalog & Student Handbook 2023 - 2024

Child Care Training Consultants, LLC., is an IACET accredited provider and proudly supports the Nevada Registry Early Childhood Professional Development Registry System. We provide quality, research-based training context for the Childcare and Education Workforce with Nevada Registry Approved Training Courses and Continuing Education Units (CEUs).

Visit our website: [www.childcaretrainingclasses.org](http://www.childcaretrainingclasses.org)

Email: [childcaretrainingconsultants1@gmail.com](mailto:childcaretrainingconsultants1@gmail.com)

Business # (702)837-2434

Instructor: Dr. Theresa Vadala.



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## *Welcome*

*Welcome to Child Care Training Consultants, LLC – primary source for quality, approved trainings. The Early Childhood Education Workforce Trainer, and Training Registry for professional development are a key component for supporting, strengthening and enhancing the integrity of early childhood programs. Childcare providers play an important role in child development, so it is our job to provide quality training courses with competency-based objectives!*

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*Our training organization is recognized by the National Workforce Registry Alliance, is accredited by the International Association for Continued Education and Training (IACET), and approved by the Professional Development Registry System for selected states.*

*Our training courses provide learners with training hours and continuing education units (CEU) accepted locally, nationally, and globally!*

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*Visit us online at [www.childcaretrainingclasses.org](http://www.childcaretrainingclasses.org) and tell us how we can help—we're here for your success.*

### **About the Curriculum Designer & Instructor**



Theresa has over 30 years experience in the field of Early Childhood Education. During that time, she served as a Preschool Teacher, Disabilities Coordinator, Program Facilitator, and Director of an Early Childcare Program. She has a Doctoral Degree in Educational Leadership with Specialization in Curriculum and Instructional Design. Theresa is a Professional Growth & Development Trainer and Curriculum Designer and offers web-based courses internationally. She is the Executive Director/Owner of the training organization Child Care Training Consultants, LLC., (CCTC).

### **Business Description**

Child Care Training Consultants, LLC. (CCTC) is an accredited provider (AP) with the International Association for Continuing Education and Training (IACET) that provides Continuing Education Units (CEU) for adult education nationally. The business is also a recognized training organization with the Council for Professional Recognition, Child Development Associate Council (CDA), National Credentialing Program.

## **Goals, Vision & Mission**

### **Goal/s**

The goal of Child Care Training Consultants, LLC is to provide current research-based training by incorporating best practices and integration of new learning strategies for learners to connect new learning concepts to prior learning. This will be performed by alignment of all course design training content with *Five Essential Training Components*.

### **Five Essential Training Components**

- 1) Alignment of instructional objectives to the training goal
- 2) Alignment of activities to instructional objectives
- 3) Alignment of assessments to Instructional objectives
- 4) Alignment of learning outcomes to instructional objectives
- 5) Alignment of the transfer of learning to instructional objectives

### **Vision**

The vision of Child Care Training Consultants, LLC's is to provide the early childhood community with quality ongoing professional growth and development rich in context that provides value to the audience and content made available to learners.

### **Mission Statement**

"Child Care Training Consultants, LLC's is committed to design, develop, and implement current research-based professional growth and development training courses focused on core knowledge areas and competencies to assist families, educators, and leadership in achieving high standards of learning to ultimately achieve higher child outcomes."

**Theresa Vadala, Ed. D**  
**Child Care Training Consultants, LLC**  
**Las Vegas, Nevada 89139**

### **Limits of Liability and Disclaimer of Warranty**

The contents of this Child Care Training Consultants, LLC training courses are for Educational Purposes Only. While every precaution has been taken in preparing the training manual, including research, development, and testing, the Author assumes no responsibility for errors or omissions. No liability is assumed by the Author for damages resulting in the use of this information.

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## **I. How to Register**

### **Online Training**

- Register online for classes at [www.childcaretrainingclasses.org](http://www.childcaretrainingclasses.org)
- Go to the Child Care Training Tab
- Click on the state you live in.
- Click on the Grey areas with Core Competencies.
- The courses will appear. Select training course.
- Add to cart and complete billing information.
- Go to the My courses Tab on top.
- Go to active courses, click on course title,
- Go to Lessons, click on title.
- Click on title again. A PDF PPT file will appear.
- Read material, take quiz and pass with 100%.
- A certificate is generated and goes to your completed courses tab with successful completion of the quiz.

### **On-Site Training**

See Onsite Training Guidelines

## II. Payment Methods

Training fees are based on clock hours. One clock hour equals 60 minutes of facilitated instructional time. All classes must be paid in advance.

### Training Fees

\$5.00 per person/class  
(1 clock hour)

\$12.00 per person/class  
(2 clock hours)

\$15.00 per person/class  
(3 clock hours)

We accept Visa, Master Card Debit/Credit Cards



**\*\*For purchase orders, checks, or other payment arrangements please call  
(702)837-2434**

**For any questions or tech support**

### **Contact Information:**

Child Care Training Consultants, LLC

Theresa Vadala, Ed.D (702)837-2434

Email: [childcaretrainingconsultants1@gmail.com](mailto:childcaretrainingconsultants1@gmail.com)

[www.childcaretrainingclasses.org](http://www.childcaretrainingclasses.org)







**III. Nevada’s Core Knowledge Areas**

**CKA 1 Human Growth & Development**

**CKA 2 Positive Interaction & Guidance**

**CKA 3 Observation & Assessment**

**CKA 4 Environment & Curriculum**

**CKA 5 Health, Nutrition & Safety**

**CKA 6 Family & Community Relations**

**CKA 7 Leadership and Professional Development**

**CKA 8 Management & Administration**

**The training courses on the website contain the following information:**

**Curriculum Designer/Instructor:** Dr. Theresa Vadala, Ed

**Language:** English/Spanish

**Developmental Domain:** ☐Beginning ☐Intermediate ☐Advanced

**NV Registry Core Knowledge Area/NV Prekindergarten Standards/CDA Subject Area:**

**Criteria to earn CEU's:** Certificates are awarded when the following criteria have been met; Class has been paid in full, all materials have been reviewed, and all review questions and quiz have been completed.

**Learning Methodology and Time:** Online/Self-paced Training/Clock Hour/ CEU /Available 24/7

**Course Fees:** FREE - \$15 per class

**Prerequisite/s:** If any

**Target Audience:** This training course is for professionals who work within the early childhood community.

**Learning Assessment Method:** Learners will be assessed by answering questions at the end of reading the course self-study guide. Learners must complete the quiz and receive 100% to obtain a certificate of completion with NV Registry Hours and IACET CEUs.

**Logistics/Required Technology:** Stable Internet Access/Computer/Self-study Guide/PPT/PDF Access

**Course Description:**

## NV CKA1: Human Growth & Development

### Online Training Courses



- ❖ Early Childhood Language Development: Phonological Awareness (3 HRS)
- ❖ Child Development: Infant, Toddler, Preschool (3 HRS)
- ❖ Understanding Every Child's Potential through Multiple Intelligence (2 HRS)
- ❖ Sign Language and Child Care (3 HRS)
- ❖ Child Care Centers and the Americans Disabilities Act (ADA) (3 HRS)
- ❖ The Importance of Play (3 HRS)
- ❖ Ages and Stages of Development (3 HRS)
- ❖ Developmentally Appropriate Practices (3 HRS)
- ❖ The Happiest Baby in the Center (1 HR)
- ❖ All About Kids (3 HRS)
- ❖ Unit 1: The Growing Brain – The Basics (3 HRS)
- ❖ Unit 2: The Growing Brain – The Factors Affecting Brain Growth and Development (3 HRS)
- ❖ Unit 3: The Growing Brain – Communication and Language Development (3 HRS)
- ❖ Unit 4: The Growing Brain – Cognitive and Executive Function (3 HRS)
- ❖ Unit 5: The Growing Brain – Social- Emotional Development (3 HRS)
- ❖ Unit 6: The Growing Brain – Understanding Behavior (3 HRS)
- ❖ Unit 7: The Growing Brain – Everyday Play (3 HRS)



# NV CKA1: Human Growth & Development

## NV CKA1.A Early Childhood Language Development: Phonological Awareness

### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-Paced Training**

**Course Fees \$15**

**Target Audience:** Caregivers/Teachers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who facilitate children's interest in print, attention to sounds, conversation, letter knowledge and vocabulary and links literacy and language.

**Course Description:** Learn the fundamentals of speech and language milestones and phonological awareness activities to help build students' language development. Increase your knowledge on implementing effective strategies for teaching students who are limited in their Limited English Proficiency (L.E.P). You will also maximize your knowledge on storytelling and curriculum planning, reading with a purpose, reading readiness, reading methods and models appropriate for preschool children.



## NV CKA1.B Child Development: Infant, Toddler, Preschool

### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

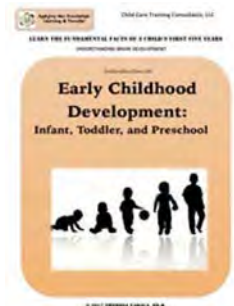
**Target Audience:** Caregivers/Teachers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting.

**Course Description:** Early childhood development is the foundation for community development and economic development. Learn the foundational aspects of growth and brain development that takes place during the first years of life, Piaget's stages of cognitive development, Erikson's stages of psychosocial development, and social-emotional milestones.

*\*This training can be taken to meet the Child Development/Guidance & Discipline training requirement.\**



## NV CKA1.C Understanding Every Child's Potential through Multiple Intelligences

### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**2 Clock Hours/0.2 CEUs**

**Online/Self-paced Training**

**Course Fees \$12**

**Target Audience:** Caregivers/Teachers, Trainers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting

**Course Description:** Stimulate every child's potential through exploration of eight types of multiple intelligences. Apply activities in the classroom to accommodate all students learning styles, assess and evaluate students' areas of intelligence, seek methods to strengthen each area, and design activities to accommodate all students varied learning styles. Reinforce students learning through an inclusive classroom and provide activities that teach through multiple intelligences.

*"This training can be applied towards the Child Development/Guidance & Discipline training requirement; however, because it is less than three hours in length, additional training in Child Development/Guidance & Discipline will need to be completed to fully satisfy the three-hour requirement."*



# NV CKA1: Human Growth & Development

## NV CKA1.D Sign Language and Child Care

### Developmental Domain:

Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Target Audience:** Caregivers/Teachers, Parents, Trainers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting.

**Course Description:** Discover signing to bridge the gap between young children who cannot speak, stimulating psychological and emotional growth and development. Recognize the benefits of sign language and how to teach it to children, implement sign language skills between adult care providers, and organize an early childcare facility environment to maximize the use of sign language.



## NV CKA1.E Child Care Centers and the Americans With Disabilities Act (ADA)

### Developmental Domain:

Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Target Audience:** Caregivers/Teachers, Parents, Trainers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting.

**Course Description:** Know your Rights! The Americans with Disabilities Act (ADA) is a federal civil rights law. Explore the ADA Act that states people with disabilities are entitled to equal rights in employment, state and local public services, and public accommodations such as preschools, childcare centers, and family childcare homes.



## NV CKA1.F The Importance of Play

### Developmental Domain:

Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

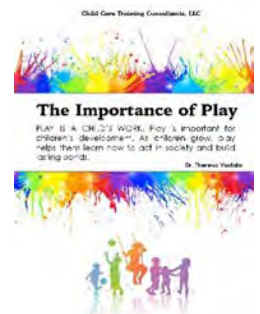
**Course Fees \$15**

**Target Audience:** Caregivers/Teachers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting.

**Course Description:** Play is important for children's development. Play helps a child learn rules and what is expected of him or her. As children grow, play helps them learn how to act in society. Playing with children builds lasting bonds. Playing allows childcare providers to appreciate the uniqueness of each child. Playing with children can also be a stress reducer for over-worked teachers. Our goal with this training is to help childcare providers understand how important play is to the well being of children, the research behind how important play is, different types of play and the benefits of play.



*\*This training can be taken to meet the Child Development/Guidance & Discipline training requirement.\**

# NV CKA1: Human Growth & Development

## NV CKA1.G The Ages and Stages of Development

### Developmental Domain:

Beginning ☒ Intermediate ☐ Advanced

3 Clock Hours/0.3 CEUs

Online/Self-paced Training

Course Fees \$15

Target Audience: Child Care Providers

Course Materials: Computer Access, Internet, Self-study Guide

Prerequisite/s: This course is for childcare providers who work with children in a childcare setting.

**Course Description:** Early childhood is a time of remarkable physical, cognitive, social and emotional development. Infants Watching a child develop new motor, cognitive, language and social skills is a source of wonder for caregivers. Our goal with this training is to help childcare providers understand what is taking place in a child's brain and body during each period with the hope that they will be able to provide the necessary support, encouragement, structure and interventions to enable a child to progress through each stage as easily and successfully as possible based on each child's unique set of traits and interests.

*\*This training can be taken to meet the Child Development/Guidance & Discipline training requirement.\**



## NV CKA1.H Developmentally Appropriate Practice (DAP)

### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

3 Clock Hours/0.3 CEUs

Online/Self-paced Training

Course Fees \$15

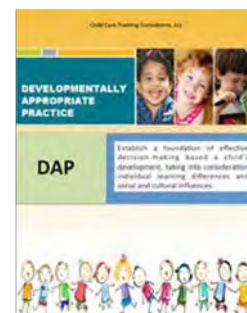
Target Audience: Caregivers/Teachers, Administrators

Course Materials: Computer Access, Internet, Self-study Guide

Prerequisite/s: This course is for childcare providers who work with children in a childcare setting.

**Course Description:** Establish a foundation of effective decision-making based a child's development, taking into consideration individual learning differences and social and cultural influences. Explore developmental stages of children birth to 6 years old, implement skills using different learning styles, and organize your center according to the developmental stages of children in your care.

*\*This training can be taken to meet the Child Development/Guidance & Discipline training requirement.\**



## NV CKA1.I Happiest Baby in the Center

### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

1 Clock Hours/0.1CEUs

Online/Self-paced Training

Course Fees \$10

Target Audience: Caregivers/Teachers, Administrators

Course Materials: Computer Access, Internet, Self-study Guide

Prerequisite/s: This course is for childcare providers who work with children in a childcare setting.

**Course Description:** Learn the fundamental concepts of keeping a baby happy. Use the 5 S's; swaddling, side/stomach, shushing, swinging, and sucking to calm a baby and identify behaviors to keeping a baby happy while in your care.



# NV CKA1: Human Growth & Development

## NV CKA1.K All About Kids

### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Target Audience:** Caregivers/Teachers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting.

**Course Description:** Early childhood is a time of remarkable physical, cognitive, social and emotional development. Infants enter the world with a limited range of skills and abilities. Watching a child develop new motor, cognitive, language and social skills is a source of wonder for parents and caregivers. This training will cover the development stages each child goes through.

*\*This training can be taken to meet the Child Development/Guidance & Discipline training requirement.\**



## NV CKA1.L Unit 1: The Growing Brain – The Basics

### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Target Audience:** Center-Based, Home-Based, Parents/Relatives

**Course Materials:** Computer Access, Internet, Unit 1 Participant Manual

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting from birth to five.

**Course Description:** Learn about the parts of an infants' brain and their functions. Explore how you can support healthy brain development by setting realistic expectations based on brain development, be aware that the experiences you provide are building brain architecture and provide positive relationships and supportive enriching environments.

*\*This training can be taken to meet the Child Development/Guidance & Discipline training requirement.\**



## NV CKA1.M Unit 2: The Growing Brain – The Factors Affecting Brain Growth and

### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Target Audience:** Center-Based, Home-Based, Parents/Relatives

**Course Materials:** Computer Access, Internet, Unit 2 Participant Manual

**Prerequisite/s:** Unit 1: The Growing Brain – The Basics

**Course Description:** Learn about factors that affect brain growth and development, the 5 R's (Relationships, Responsive Interactions, Respect, Routines, Repetition) for supporting healthy brain development. Early childhood, how the body's stress system is adaptive but needs an adult caregiver or may suffer damage.

*\*This training can be taken to meet the Child Development/Guidance & Discipline training requirement.\**





# NV CKA1: Human Growth & Development

## NV CKA1.N Unit 3: The Growing Brain – Communication and Language Development

### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Target Audience:** Center-Based, Home-Based, Parents/Relatives

**Course Materials:** Computer Access, Internet, Unit 3 Participant Manual

**Prerequisite/s:** Unit 2: The Growing Brain – Communication and Language Development

**Course Description:** Learn how adults play a critical role in early communication through back-and-forth interaction, how communication begins with observation and how children build on language to develop more complex communication, including dual and multi language learning.

*\*This training can be taken to meet the Child Development/Guidance & Discipline training requirement.\**



## NV CKA1.O Unit 4: The Growing Brain – Cognitive and Executive Function

### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Target Audience:** Center-Based, Home-Based, Parents/Relatives

**Course Materials:** Computer Access, Internet, Unit 4 Participant Manual

**Prerequisite/s:** Unit 3: The Growing Brain – Communication and Language Development

**Course Description:** Children learn best when caregivers follow their lead and use everyday experiences to teach important concepts. Explore how helping children you serve see themselves as good learners builds their confidence, making it more likely that they will persevere through the challenges they encounter.

*\*This training can be taken to meet the Child Development/Guidance & Discipline training requirement.\**



## NV CKA1.P Unit 5: The Growing Brain – Social-Emotional Development

### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Target Audience:** Center-Based, Home-Based, Parents/Relatives

**Course Materials:** Computer Access, Internet, Unit 5 Participant Manual

**Prerequisite/s:** Unit 4: The Growing Brain – Cognitive and Executive Function

**Course Description:** Learn how the developing brain is affected by children's experiences and interactions with the important people in their lives. Explore how adults play a crucial role in supporting young children's social-emotional development and how early brain connections are experience dependent and last a lifetime.

*\*This training can be taken to meet the Child Development/Guidance & Discipline training requirement.\**



# NV CKA1: Human Growth & Development

## NV CKA1.Q Unit 6: The Growing Brain – Understanding Behavior

### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Target Audience:** Center-Based, Home-Based, Parents/Relatives

**Course Materials:** Computer Access, Internet, Unit 6 Participant Manual

**Prerequisite/s:** Unit 5: The Growing Brain – Cognitive and Executive Function

**Course Description:** Explore how various areas of the brain are involved in young children's behavior communicating through networks shaped by children's experiences. As caregivers it is important to observe and try to understand the meaning of behaviors and respond in a sensitive, supportive, and nurturing fashion.

*\*This training can be taken to meet the Child Development/Guidance & Discipline training requirement.\**



## NV CKA1. R Unit 7: The Growing Brain – Everyday Play

### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Target Audience:** Center-Based, Home-Based, Parents/Relatives

**Course Materials:** Computer Access, Internet, Unit 7 Participant Manual

**Prerequisite/s:** Unit 6: The Growing Brain – Understanding Behavior

**Course Description:** Play builds children's capabilities in all areas of development. Children benefit from free play -with no adult scaffolding-and guided play. The adult's goal is to support the child's testing of ideas and developing their own solutions.

*\*This training can be taken to meet the Child Development/Guidance & Discipline training requirement.\**





## NV CKA2: Positive Interaction & Guidance Online Training Courses



- ❖ Deployment: Coping Strategies for Children (2 HRS)
- ❖ What do you do with a Bully? (2 HRS)
- ❖ Preventing Burnout in Child Care Providers (2 HRS)
- ❖ Cultural Diversity in Child Care (2 HRS)
- ❖ What to do with Challenging Behavior (3 HRS)
- ❖ Classroom Transitions (2 HRS)
- ❖ Anger Management – I Am So MAD! (3 HRS)
- ❖ Conflict Resolution (3 HRS)
- ❖ Children and Domestic Violence (2 HRS)
- ❖ Guidance versus Discipline in Child Care (3 HRS)



## NV CKA2: Positive Interaction & Guidance

### NV CKA2.A Deployment: Coping Strategies for Children

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**2 Clock Hours/0.2 CEUs**

**Online/Self-paced Training**

**Course Fees \$12**

**Target Audience:** Caregivers/Teachers, Parents, Trainers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting.

**Course Description:** Identify pre-deployment, deployment, and post-deployment stages to help rebuild security in children. Identify the common signs of emotional stress in children, teach children skills to foster self-expression, and encourage children to identify their feelings. Learn about the four basic feelings and tips for teaching preschool children how to deal with anger and help children cope with stress.

This training can be applied towards the Child Development/Guidance & Discipline training requirement; however, because it is less than three hours in length, additional training in Child Development/Guidance & Discipline will need to be completed to fully satisfy the three-hour requirement.



### NV CKA2.B What do you do with a Bully?

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**2 Clock Hours/0.2 CEUs**

**Online/Self-paced Training**

**Course Fees \$12**

**Target Audience:** Caregivers/Teachers, Parents, Trainers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting.

**Course Description:** Bullying is one of the most concerning social interactions facing children and schools today. While the media picks up stories of bullying in high school, researchers have shown that bullying behaviors are learned much earlier in life. Learn to identify the signs of bullying, as well as the short and long-term effects these behaviors can have on bullies and their victims. Explore strategies for guiding young children through socially challenging scenarios to create a "bully-free" classroom.



### NV CKA2.C Preventing Burnout in Child Care Providers

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online Self-paced Training**

**Course Fees \$15**

**Target Audience:** Caregivers/Teachers, Parents, Trainers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting.

**Course Description:** This training is designed to provide childcare providers with an understanding of what "Burnout" is. Strategies for dealing with stressors and burnout are addressed and how to prevent burnout and possible treatments. Burnout is a state of emotional, mental, and physical exhaustion caused by excessive and prolonged stress. It occurs when you feel overwhelmed and unable to meet constant demands. As the stress continues, adults may begin to lose interest or motivation that first led them to take on a certain role in the first place.



## NV CKA2: Positive Interaction & Guidance

### NV CKA2.D Cultural Diversity in Child Care

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**2 Clock Hours/0.2 CEUs**

**Online/Self-paced Training**

**Course Fees \$12**

**Target Audience:** Caregivers/Teachers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting.

**Course Description:** Support all children in their development and awareness of cultural differences. Understand the skills and empathy educators need to help children achieve a positive sense of themselves and of others. Protect and value all children in the classroom, foster empathy, and provide accurate information about differences to enable children to think critically about the challenge bias.

*\*This training can be applied towards the Child Development/Guidance & Discipline training requirement; however, because it is less than three hours in length, additional training in Child Development/Guidance & Discipline will need to be completed to fully satisfy the three-hour requirement.*



### NV CKA2.E What to do with Challenging Behavior

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Target Audience:** Caregivers/Teachers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting.

**Course Description:** Behavior that interferes with children's learning, development and success in play, puts a child at high risk for later social problems or school failures. Learn functions of children's behavior, ways to build positive relationships, how to design a supportive environment, and teaching strategies designed to decrease challenging behavior.

*\*This training can be taken to meet the Child Development/Guidance & Discipline training requirement.\**



### NV CKA2.F Classrooms Transitions

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**2 Clock Hours/0.2 CEUs**

**Online/Self-paced Training**

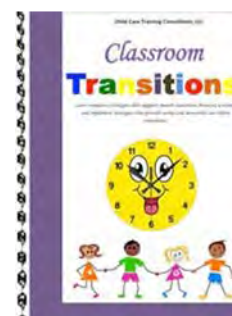
**Course Fees \$12**

**Target Audience:** Caregivers/Teachers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting.

**Course Description:** Learn the 3 main types of transitions: 1) Transitions between activities within a given setting, 2) Transitions between multiple settings on the same day, and 3) Transitions between programs. Learn numerous strategies that support smooth transitions between activities and implement strategies that provide verbal and nonverbal cues before transitions and minimize the number of transitions.



## NV CKA2: Positive Interaction & Guidance

### NV CKA2.G Anger Management – I Am So MAD!

**Developmental Domain:**

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Target Audience:** Caregivers/Teachers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting.

**Course Description:** What is ANGER? How do you deal with your anger? Learn the fundamental techniques to deal with anger in the classroom. Discover that anger is a temporary emotional state and aggression is often a prompt to hurt someone or destroy property. The goal is not to repress or destroy angry feelings in children—or in ourselves— but rather to accept the feelings and to help channel and direct them to constructive ends.



### NV CKA2.H Conflict Resolution

**Developmental Domain:**

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Target Audience:** Caregivers/Teachers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting.

**Course Description:** Children's conflict over toys, space, and friendship create many challenges for teachers and parents. Early childcare professionals play a key role in helping children grow into responsible, caring members of our society. This course presents effective ways to help children resolve conflicts and methods for teaching these concepts to young children.



### NV CKA2.I Children and Domestic Violence

**Developmental Domain:**

☐ Beginning ☒ Intermediate ☐ Advanced

**2 Clock Hours/0.2 CEUs**

**Online/Self-paced Training**

**Course Fees \$12**

**Target Audience:** Center-based

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting.

**Course Description:** The effects of domestic violence can leave young children and families with devastating lifelong distress. Learn how to help children find their comfort place in their world of emotional and psychological abuse through implementing positive guidance strategies. Guide children in finding a safe place in the classroom environment by creating.



### NV CKA2.J Guidance versus Discipline in Child Care

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Target Audience:** Caregivers/Teachers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting.

**Course Description:** The various environments that children encounter in day-to-day life have an impact on their overall behavior and behaviors from the classroom to home life can either be a positive or negative influence. Participants will explore guidance, discipline and skills for dealing with challenging behaviors.

*\*This training can be taken to meet the Child Development/Guidance & Discipline training requirement.\**



## NV CKA3: Observation & Assessment Online Training Courses



- Observation Plan: What to do with Assessment Results (3 HRS)



## NV CKA3: Observation & Assessment

### NV CKA3.A Observation Plan: What to do with Assessment Results

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Online/Self-paced Training**

**Course Fees \$15**

**Target Audience:** Caregivers/Teachers, Trainers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting.

**Course Description:** This training offers childcare leaders with a comprehensive observation plan for use in evaluating teachers. Participants will learn guiding principles that serve as a framework for assessing instructional learning. Although, there is no "one size fits all" type of evaluation for teachers, guiding principles are intended to provide schools with the resources needed to effectively evaluate teachers. Learn how to use assessment results to plan and carry out developmentally appropriate practices.

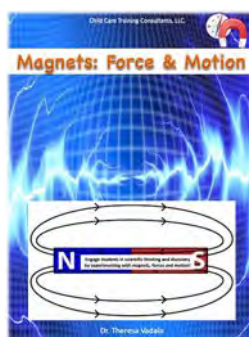
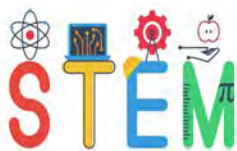




## NV CKA4: Environment & Curriculum Online Training Courses



- ❖ Supervision of Curriculum and Instruction (3 HRS)
- ❖ Child-Friendly, Family Friendly and Eco-Friendly Classrooms (3 HRS)
- ❖ Enhancing your Learning Community (3 HRS)
- ❖ The Skeletal System: What's Inside of You! (1 HR)
- ❖ Preschool Coding & Robotics (3 HRS)
- ❖ Prehistoric Age: Dinosaurs (1 HR)
- ❖ Preschool Physics: It's About Time! (3 HRS)
- ❖ Electricity & Circuits: The Current Runs through it! (1 HR)
- ❖ Astronomy: Twinkle, Twinkle, Little Star! (1 HR)
- ❖ Preschool Basics on Motion & Forces: Newton's Law of Motion (1.5 HRS)
- ❖ Scientist: Albert Einstein (Yes, Quantum Physics for Preschoolers) (1 HR)
- ❖ Everyday Play & STEM: Infants, Toddlers, and Preschoolers (1 HR)
- ❖ Geometry: It's All About the Shapes! (1 HR)
- ❖ Engineering: Problem Solving (1 HR)
- ❖ Math & Science Activities (1 HR)
- ❖ Magnets: Force & Motion (1 HR)
- ❖ A Natural Approach to STEM: Infants, Toddlers & Twos (1 HR)
- ❖ Building Fine Motor Skills through Everyday Play (1 HR)
- ❖ Curriculum: Keeping it all Balanced (1 HR)





## NV CKA4: Environment & Curriculum

### NV CKA4.A Supervision of Curriculum and Instruction

**Developmental Domain:**

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Target Audience:** Caregivers/Teachers, Trainers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting.

**Course Description:** The curriculum is a roadmap for learning with a focus on knowledge and skills. Learn the historical foundations of curriculum and instruction that provide an understanding of what supervisors observe during classroom evaluations. Explore the predominant themes about the supervision and evaluation of instruction, supervision and evaluation issues, and current trends. Examine teacher evaluation methods to enhance the professional effectiveness of teaching staff and assess student progress to ensure teachers are utilizing information from a variety of appropriate sources.



### NV CKA4.B Child-Friendly, Family Friendly and Eco-Friendly Classrooms

**Developmental Domain:**

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

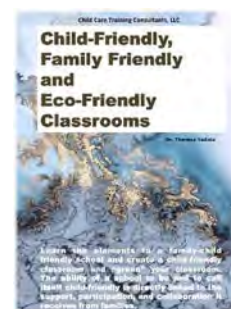
**Course Fees \$15**

**Target Audience:** Caregivers/Teachers, Trainers, Administrators

**Course Materials:** Computer, Internet Access, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting.

**Course Description:** Learn the elements to a family-child friendly school and create a child-friendly classroom and “green” your classroom. The ability of a school to be and to call itself child-friendly is directly linked to the support, participation, and collaboration it receives from families. Child-friendly schools aim to develop a learning environment in which children are motivated and able to learn.



### NV CKA4.C Enhancing your Learning Community

**Developmental Domain:**

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

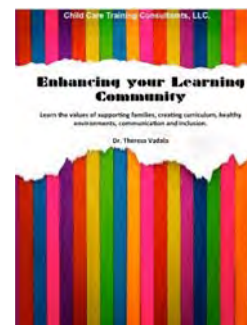
**Course Fees \$15**

**Target Audience:** Caregivers/Teachers, Trainers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work with children in a childcare setting.

**Course Description:** Learn the value of supporting families, creating curriculum, healthy environments, communication, and inclusion. Allowing adequate time and opportunities for the development of respectful and trusting relationships between children, families and childcare providers and the staff is one of the most crucial factors to successfully settling children into childcare.



## NV CKA4: Environment & Curriculum (CONT)

### NV CKA4.D The Skeletal System: What's Inside of You!

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Target Audience:** Child Care Providers

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who implement STEM curriculum and engage students in mathematical scientific thinking, investigating, predicting, and forming hypothesis in daily learning experiences.

**Course Description:** Engage children in active scientific exploration of the skeletal system by investigating how the rib cage protects our vital organs. Support scientific thinking and inquire by investigating, predicting, and exploring how our heart, lungs, and intestines work. Teach children to ask questions, write or draw in a journal, and report predictions to form a hypothesis.



### NV CKA4.E Preschool Coding & Robotics

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Target Audience:** Center-Based, Home-Based

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who implement STEM curriculum and engage students in mathematical scientific thinking, investigating, predicting, and forming hypothesis in daily learning experiences.

**Course Description:** Learn how preschool coding and robotics activities enhance programming and engineering skills for children at an early age. When children are given age-appropriate tools to incorporate in their daily learning activities, they become more engaged in open-ended play, expressive arts, culturally diverse activities, integration of technology skills, and math and language skills. Children will learn how to problem solve, explore cause and effect, and use sequencing skills to create robots through age-appropriate coding and robotic activities.



### NV CKA4.F Prehistoric Age: Dinosaurs

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**1 Clock Hour/0.1 CEU**

**Online/Self-paced Training**

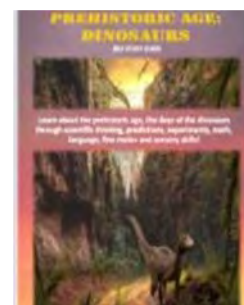
**Course Fees \$10**

**Target Audience:** Center-Based, Home-Based

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who implement STEM curriculum and engage students in mathematical scientific thinking, investigating, predicting, and forming hypothesis in daily learning experiences.

**Course Description:** Learn about the prehistoric age; Triassic Period, Jurassic Period, and Cretaceous Period, the different types of fossils; Petrified fossils, Mold fossils, Cast fossils, Carbon films, Preserved remains, Trace fossils, and the continents where fossils were found! Teach students about the prehistoric days through scientific thinking, predictions, experiments, math, language, fine motor and sensory skills!



## NV CKA4: Environment & Curriculum (CONT)

### NV CKA4.G Preschool Physics: It's About Time!

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

3 Clock Hours/0.3 CEUs

Online/Self-paced Training

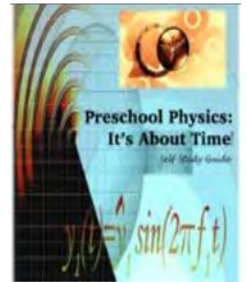
Course Fees \$15

Target Audience: Center-Based, Home-Based

Course Materials: Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who implement STEM curriculum and engage students in mathematical scientific thinking, investigating, predicting, and forming hypothesis in daily learning experiences.

**Course Description:** Participate online and learn how preschool coding and robotic activities enhance programming and engineering skills for children at an early age. Children will learn how to problem solve, explore cause and effect, and use sequencing skills to create robots through age-appropriate coding and robotic activities.



### NV CKA4.H Electricity & Circuits: The Current Runs through it!

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

1 Clock Hour/0.1 CEU

Online/Self-paced Training

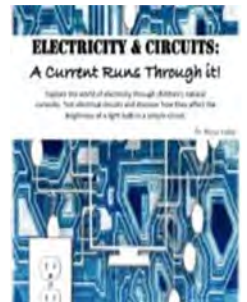
Target Audience: Center-Based, Home-Based

Course Materials: Computer Access, Internet, Self-study Guide

Course Fees \$5

**Prerequisite/s:** This course is for childcare providers who implement STEM curriculum and engage students in mathematical scientific thinking, investigating, predicting, and forming hypothesis in daily learning experiences.

**Course Description:** Identify how an electricity works by experimenting with basic circuits and design a circuit game board for your students to experiment with! The purpose of this activity is to test materials to understand what materials conduct or resist or “insulate” electric current.



### NV CKA4.J Astronomy: Twinkle, Twinkle, Little Star!

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

1 Clock Hour/0.1 CEU

Online/Self-paced Training

Course Fees \$5

Target Audience: Center-Based, Home-Based

Course Materials: Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who implement STEM curriculum and engage students in mathematical scientific thinking, investigating, predicting, and forming hypothesis in daily learning experiences.

**Course Description:** Participate and promote students conceptual understanding and curiosity as they discover, predict, and integrate astronomy experiences. Discover why the sky is blue, how a rainbow is made, identify the three moon phases, and discover how far the moon is through incorporating age-appropriate hands-on activities and math skills.



## NV CKA4: Environment & Curriculum (CONT)

### NV CKA4.S Preschool Basics on Motion and Forces: Newton's Law of Motion

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

1.5 Clock Hour/0.2 CEUs

Online/Self-paced Training

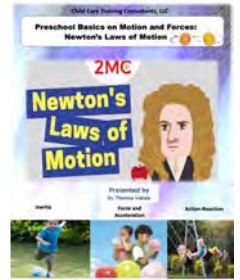
Course Fees \$10

Target Audience: Center-Based, Home-Based

Course Materials: Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who implement STEM curriculum and engage students in mathematical scientific thinking, investigating, predicting, and forming hypothesis in daily learning experiences.

**Course Description:** Identify Newton's Three Laws of Motion and engage in activities that include inertia and how force moves an object through distance! Motion is movement in any direction. You can move up, down, forwards, backwards, and sideways. You can move and provide students with "motion" activities in daily teaching practices!



### NV CKA4.T Scientist: Albert (Yes, Quantum Physics for Preschoolers!)

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

1 Clock Hour/0.1 CEU

Online/Self-paced Training

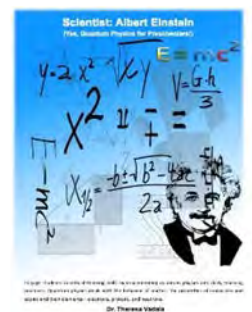
Course Fees \$5

Target Audience: Center-Based, Home-Based

Course Materials: Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who implement STEM curriculum and engage students in mathematical scientific thinking, investigating, predicting, and forming hypothesis in daily learning experiences.

**Course Description:** Participate online and Engage students in critical thinking skills by implementing quantum physics into daily teaching practices. Quantum physics deals with the behavior of matter, the properties of molecules and atoms and their elements: electrons, protons, and neutrons.



### NV CKA4.Y Everyday Play and STEM: Infants, Toddlers & Twos

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

1 Clock Hour/0.1 CEU

Online/Self-paced Training

Course Fees \$5

Target Audience: Center-Based, Home-Based

Course Materials: Computer, Internet Access, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who implement STEM curriculum and engage infants, toddlers, and twos in scientific thinking, investigating, predicting, and forming hypothesis in daily learning experiences.

**Course Description:** Participate online and learn how children are eager and determined to understand how the world works. Play is how children learn to communicate, problem solve, test ideas, and get along with others. Investigate how to nurture infants, toddlers, and twos development through the power of play!



## NV CKA4: Environment & Curriculum (CONT)

### NV CKA4.1 Geometry: It's all about the Shapes!

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**1 Clock Hour/0.1 CEU**

**Online/Self-paced Training**

**Course Fees \$5**

**Target Audience:** Center-Based, Home-Based

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who implement STEM curriculum and engage students in mathematical scientific thinking, investigating, predicting, and forming hypothesis in daily learning experiences.

**Course Description:** Participate online and learn how to engage students on how to Identify geometric shapes (2D & 3D), analyze objects in their environment, and name the geometric shapes. Promote creative thinking skills by engaging students in designing architecture drawing using *Geometric Dimensions*; Point, Line, Plane and Solid. Provide a child-led early learning environment by engaging in the process of architecture innovation through age-appropriate building and construction activities.



### NV CKA4.2 Engineering: Problem Solving

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**1 Clock Hour/0.1 CEU**

**Online/Self-paced Training**

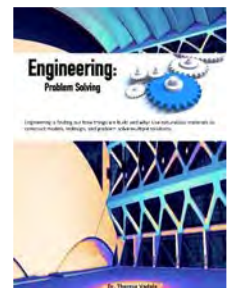
**Course Fees \$5**

**Target Audience:** Center-Based, Home-Based

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who implement STEM curriculum and engage students in mathematical scientific thinking, investigating, predicting, and forming hypothesis in daily learning experiences.

**Course Description:** Participate online and



### NV CKA4.4 Math & Science Activities

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**1 Clock Hour/0.1 CEU**

**Online/Self-paced Training**

**Course Fees \$5**

**Target Audience:** Center-Based, Home-Based

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who implement STEM curriculum and engage students in mathematical scientific thinking, investigating, predicting, and forming hypothesis in daily learning experiences.

**Course Description:** Participate online and learn how to engage students on how to Identify geometric shapes (2D & 3D), analyze objects in their environment, and name the geometric shapes. Promote creative thinking skills by engaging students in designing architecture drawing using *Geometric Dimensions*; Point, Line, Plane and Solid. Provide a child-led early learning environment by engaging in the process of architecture innovation through age-appropriate building and construction activities.





## NV CKA4: Environment & Curriculum CONT)

### NV CKA4.19 Magnets: Forces & Motion

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**1 Clock Hour/0.1 CEU**

**Online/Self-paced Training**

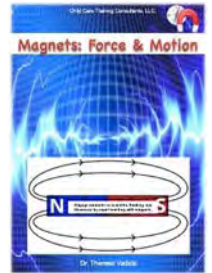
**Course Fees \$5**

**Target Audience:** Center-Based, Home-Based

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who implement STEM curriculum and engage students in mathematical scientific thinking, investigating, predicting, and forming hypothesis in daily learning experiences.

**Course Description:** Teach students how to identify north and south poles and magnetic fields while experimenting with forces and motion using magnets! Engage students in making magnetic discovery bottles, magnetic race car maze and magnetic I SPY games!



### NV CKA4.20 A Natural Approach to STEM: Infants, Toddlers, and Twos

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**1 Clock Hour/0.1 CEU**

**Online/Self-paced Training**

**Course Fees \$5**

**Target Audience:** Center-Based, Home-Based

**Course Materials:** Computer, Internet Access, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who implement STEM curriculum and engage infants, toddlers, and twos in scientific thinking, investigating, predicting, and forming hypothesis in daily learning experiences.

**Course Description:** Participate online and explore the foundations of science, technology, engineering, and math (STEM) for infants, toddlers and twos! Identify strategies that consist of a natural curious approach to the world required to learn STEM! Children are naturally inclined to engage in STEM related learning.



## NV CKA5: Health, Nutrition & Safety

### Content: Online Training Courses



- ❖ Health, Nutrition, & Safety: Obesity Awareness (Part 1) (2 HRS)
- ❖ Salud, Nutrición y Seguridad: Conciencia sobre la Obesidad (Parte 1) **(SPANISH)**(2 HRS)
- ❖ Health, Nutrition, & Safety: Obesity Awareness (Part 2) (2 HRS)
- ❖ Recognizing and Reporting Child Abuse & Neglect (2 HRS)
- ❖ Reconocimiento e información de abuso y negligencia infantil **(SPANISH)** (2 HRS)
- ❖ Sudden Infant Death Syndrome (SIDS) (2 HRS)
- ❖ Síndrome De Muerte Súbita Infantil **(SPANISH)** (2 HRS)
- ❖ Emergency Preparedness and Response Planning from Natural and Man-Made Events (2 HRS)
- ❖ Preparación de emergencia y planificación de respuesta de un evento natural o artificial **(SPANISH)** (2 HRS)
- ❖ Building and Physical Premises Safety including Storage of Bio-Contaminants and Hazardous Materials (2HRS)
- ❖ Construcción y seguridad de las instalaciones físicas, incluido el almacenamiento de biocontaminantes y materiales peligrosos **(SPANISH)** (2 HRS)
- ❖ Fire Safety, Nutrition & Health (2 HRS)
- ❖ Healthy Eating in Child Care (2 HRS)
- ❖ Transportation Safety in the Child Care Environment (2 HRS)
- ❖ Seguridad en el transporte en el entorno del cuidado infantil **(SPANISH)** (2 HRS)



# NV CKA5: Health, Nutrition & Safety

## NV CKA5.A Health, Nutrition, & Safety: Obesity Awareness (Part 1)

### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**2 Clock Hours/0.2 CEUs**

**Online/Self-paced Training**

**Course Fees:** No Charge

**Target Audience:** Caregivers/Teachers

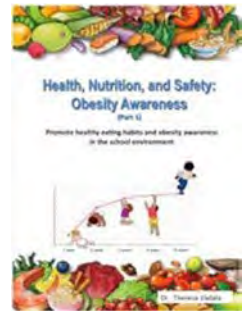
**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work in a childcare setting.

**Course Description:** Learn the components of eating healthy, nutritional facts, maintaining a safe environment and childhood obesity. Building an awareness of childhood obesity and planning intentional physical education activities and food menus for children and families based on the “Let’s Move” Initiative and ChooseMyPlate are considered. Develop a parent handbook using the provided template and create lesson plan activities to use in daily teaching practices. Learners will also identify learning outcomes, transfer of learning strategies, and assessments used based on learning objectives.

*\*This training can be taken to meet the Child Nutrition/Wellness training requirement.\**

*\*\*Wellness training must be completed annually.\*\**



## NV CKA5.A1 Salud, Nutrición y Seguridad: Conciencia sobre la Obesidad (Parte 1)

### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**2 Clock Hours/0.2 CEUs**

**Online/Self-paced Training**

**Course Fees:** No Charge

**Target Audience:** Caregivers/Teachers

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work in a childcare setting.

**Course Description:** Aprenda los componentes de comer datos nutritivos y saludables, mantener un ambiente seguro y la obesidad infantil. Se toma en cuenta el conocimiento de la obesidad infantil y la planificación de actividades de educación física intencional y menús de alimentos para niños y familias basados en la iniciativa “Let’s Move” y ChooseMyPlate. Desarrolle un manual para padres usando la plantilla provista y cree actividades del plan de lección para usar en las prácticas de enseñanza diaria. Los estudiantes también identificarán los resultados de aprendizaje, la transferencia de estrategias de aprendizaje y las evaluaciones utilizadas en función de los objetivos de aprendizaje.

*\*Esta capacitación puede tomarse para cumplir con el requisito de capacitación de nutrición/bienestar infantil.\**

*\*\*El entrenamiento de bienestar debe completarse anualmente.\*\**



## NV CKA5.A2 Health, Nutrition, & Safety: Obesity Awareness (Part 2)

### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**2 Clock Hours/0.2 CEUs**

**Online/Self-paced Training**

**Course Fees:** No Charge

**Target Audience:** Caregivers/Teachers

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** Health, Nutrition, & Safety: Obesity Awareness (Part 1)

**Course Description:** Childhood obesity puts kids at risk for health problems that were once seen only in adults, like type 2 diabetes, high blood pressure, and heart disease. The good news? Childhood obesity can be prevented. Communities, health professionals, and families can work together to create opportunities for kids to eat healthier and move more.

*\*This training can be taken to meet the Child Nutrition/Wellness training requirement.\**

*\*\*Wellness training must be completed annually.\*\**





## NV CKA5: Health, Nutrition & Safety (CONT)

### NV CKA5.B Recognizing and Reporting Child Abuse & Neglect

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

2 Clock Hours/0.2 CEUs

Online/Self-paced Training

Course Fees: \$12.00

Target Audience: Caregivers/Teachers

Course Materials: Computer Access, Internet, Self-study Guide

Prerequisite/s: This course is for childcare providers who work in a childcare setting.

**Course Description:** Recognize the four types of abuse; emotional abuse, sexual abuse, neglect, and physical abuse. Learn how to recognize signs and symptoms of abuse to help caregivers deal with stressful situations. Explore signs of maltreatment, child abuse definitions, and indicators, and responding to, and reporting a disclosure.

*\*This training can be taken to meet the initial training requirement for Recognizing and Reporting Child Abuse and Neglect.*



### NV CKA5.B1 Reconocimiento e información de abuso y negligencia infantil

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

2 Clock Hours/0.2 CEUs

Online/Self-paced Training

Course Fees \$12

Target Audience: Caregivers/Teachers

Course Materials: Computer Access, Internet, Self-study Guide

Prerequisite/s: None

**Course Description:** Reconocer los cuatro tipos de abuso; abuso emocional, abuso sexual, negligencia infantil y abuso sico. Aprenda a reconocer signos y síntomas de abuso, indicadores de abuso infantil, responder e informar una divulgación.

*\*Esta capacitación puede tomarse para cumplir con el requisito de capacitación inicial para Reconociendo y denunciando el abuso y negligencia infantil.*



### NV CKA5.C Sudden Infant Death Syndrome (SIDS)

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

2 Clock Hours/0.2 CEUs

Online/Self-paced Training

Course Fees: No Charge

Target Audience: Caregivers/Teachers

Course Materials: Computer Access, Internet, Self-study Guide

Prerequisite/s: This course is for childcare providers who work in a childcare setting.

**Course Description:** Protect children while in their care and create a safer environment for infants to help prevent sudden infant death syndrome (SIDS). Learn to reduce the risk of Sudden Infant Death Syndrome (SIDS) in childcare by creating safer sleep environments for babies. Caregivers will define SIDS, identify safe sleep practices, state ways to lower SIDS risks in childcare settings and Identify SIDS-related resources. Learn about Tummy Time, handling a medical emergency SIDS – related resources, spread the Word – Ways you can share information on SIDS with parents and other caregivers.

*\*This training can be taken to meet the initial training requirement for SIDS\* (applicable to those working in facilities caring for infants 12 months and under).*



## NV CKA5: Health, Nutrition & Safety (CONT)

### NV CKA5.C1 (SIDS-Spanish) Síndrome De Muerte Súbita Infantil

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

2 Clock Hours/0.2 CEUs

Online/Self-paced Training

Course Fees: No Charge

Target Audience: Caregivers/Teachers

Course Materials: Computer Access, Internet, Self-study Guide

Prerequisite/s: This course is for childcare providers who work in a childcare setting.

**Course Description:** El objetivo es crear un entorno más seguro para los niños ayudar a el síndrome de muerte súbita del lactante (SMSL). Aprender a reducir el riesgo de muerte súbita del lactante (SMSL) en cuidado de niños mediante la creación de entornos más seguros de dormir para bebés. Cuidadores se define SID, identificar prácticas de sueño seguro, formas de reducir los riesgos del SIDS en entornos de atención de niños y recursos relacionados con el SIDS identificar del estado. Conocer tiempo de barriga, manejo un SIDS emergencia médica – recursos relacionados, corra la voz – de maneras que usted puede compartir información sobre SID con los padres y otros cuidadores.

*\*Esta capacitación se puede tomar para cumplir con el requisito de capacitación inicial para SIDS\*  
(aplicable a las personas que trabajan en instalaciones que atienden a bebés de 12 meses o menos).*



### NV CKA5.D Emergency Preparedness and Response Planning from Natural and Man-Made Events

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

2 Clock Hours/0.2 CEUs

Online/Self-paced Training

Course Fees \$12

Target Audience: Administrators, Center-Based, Home-Based, Parents/Relatives

Course Materials: Computer Access, Internet, Self-study Guide

Prerequisite/s: This course is for childcare providers who work in a childcare setting.

**Course Description:** Learn the recommended childcare guidelines to emergency preparedness and response planning from natural disasters or man-made events. Every school Emergency Operating Procedure (EOP) should include courses of action that will describe how students and staff can most effectively respond to an emergency situations to minimize the loss of life. Define mitigation as it relates to emergency management and teach children how to be resilient during emergency situations. Develop an emergency preparation checklist, prepare an emergency kit, and identify a response and recovery area for all children.

*\*This training can be taken to meet the initial training requirement for Emergency Preparedness.\**



### NV CKA5.D1 Preparación de emergencia y planificación de respuesta de un evento natural o artificial (SPANISH)

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

2 Clock Hours/0.2 CEUs

Online/Self-paced Training

Course Fees \$12

Target Audience: Administrators, Center-Based, Home-Based, Parents/Relatives

Course Materials: Computer Access, Internet, Self-study Guide

Prerequisite/s: This course is for childcare providers who work in a childcare setting.

**Course Description:** Conozca las pautas recomendadas para el cuidado de niños para la preparación de emergencias y la planificación de respuesta ante desastres naturales o eventos creados por el hombre. Todos los procedimientos operativos de emergencia (EOP) de la escuela deben incluir cursos de acción que describan cómo los estudiantes y el personal pueden responder de manera más efectiva a situaciones de emergencia para minimizar la pérdida de vidas. Defina la mitigación en relación con el manejo de emergencias y enséñele a los niños a ser resilientes durante situaciones de emergencia. Desarrolle una lista de verificación de preparación para emergencias, prepare un kit de emergencia e identifique un área de respuesta y recuperación para todos los niños.

*\*Esta capacitación se puede tomar para cumplir con el requisito de capacitación inicial para la preparación para emergencias.\**



## NV CKA5: Health, Nutrition & Safety (CONT)

### NV CKA5.E Building and Physical Premises Safety including Storage of Bio-Contaminants and Hazardous Materials

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

2 Clock Hours/0.2 CEUs

Online/Self-paced Training

Course Fees \$12

**Target Audience:** Administrators, Center-Based, Home-Based, Parents/Relatives

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work in a childcare setting.

**Course Description:** Be ready to implement safety standards, guidelines, and practices regarding building and physical premises safety in the early childcare environment. The information includes environmental health, potentially hazardous environmental factors, including plants, insects and toxic fumes and safe appropriate procedures for ensuring age-appropriate toys for children of various age groups and developmental levels. Storage of bio-contaminants and hazardous materials are also discussed. Note: Always follow the licensing regulations for your state as they may vary from state to state.

*\*This training can be taken to meet the initial training requirement for Building and Physical Premises Safety.\**



### NV CKA5.E1 Construcción y seguridad de las instalaciones vsicas, incluido el almacenamiento de biocontaminantes y materiales peligrosos

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

2 Clock Hours/0.2 CEUs

Online Self-paced Training

Course Fees \$12

**Target Audience:** Administrators, Center-Based, Home-Based, Parents/Relatives

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work in a childcare setting.

**Course Description:** Esté preparado para implementar estándares de seguridad, pautas y prácticas relacionadas con la construcción y la seguridad de las instalaciones físicas en el entorno de cuidado infantil temprano. La información incluye la salud ambiental, factores ambientales potencialmente peligrosos, incluyendo plantas, insectos y humos tóxicos, y procedimientos seguros y apropiados para garantizar juguetes apropiados para la edad de los niños de diferentes grupos de edad y niveles de desarrollo. También se discute el almacenamiento de biocontaminantes y materiales peligrosos. Nota: Siempre siga las regulaciones de licencia para su estado, ya que pueden variar de un estado a otro.

*\*Esta capacitación se puede tomar para cumplir con el requisito de capacitación inicial para la seguridad de los edificios y las instalaciones físicas.\**



### NV CKA5.F Fire Safety, Nutrition and Health

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

2 Clock Hours/0.2 CEUs

Online/Self-paced Training

Course Fees: No Charge

**Target Audience:** Administrators, Center-Based, Home-Based, Parents/Relatives

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work in a childcare setting.

**Course Description:** Prevention and planning is key to protecting children and yourself. Recognize fire safety rules, nutrition, and health rules, Implement clear communication skills, and organize an early childcare facility environment to minimize fire danger and promote healthy nutrition.



## NV CKA5: Health, Nutrition & Safety (CONT)

### NV CKA5.G Healthy Eating in Child Care

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**2 Clock Hours/0.2 CEUs**

**Online/Self-paced Training**

**Course Fees:** No Charge

**Target Audience:** Administrators, Center-Based, Home-Based, Parents/Relatives

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work in a childcare setting.

**Course Description:** Explore nutrition principles, health facts, sodium and sugar intake, and the dietary guidelines for Americans, identify guidelines for health standards and nutrition, implement policies that include, but not limited to food hygiene, hand washing, special diets and food allergies.

*\*This training can be taken to meet the Child Nutrition/Wellness training requirement.\**

*\*\*Wellness training must be completed annually.\*\**



### NV CKA5.H Transportation Safety in the Child Care Environment

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**1 Clock Hours/0.1 CEU**

**Online/Self-paced Training**

**Course Fees:** No Charge

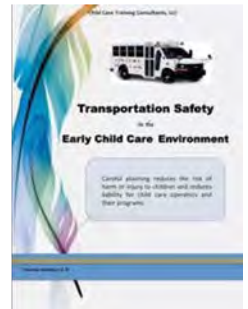
**Target Audience:** Administrators, Center-Based, Home-Based, Parents/Relatives

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work in a childcare setting.

**Course Description:** Transporting children in childcare is a high-risk activity. Careful planning, proactive, and protective measures must be taken for Childcare operators, staff, and parents when transporting children on field trips. Learn safe practices when transporting children and adhere to all National Transportation Board Guidelines. Careful planning reduces the risk of harm or injury to children and reduces liability for childcare operators and their programs.

*\*This training can be taken to meet the initial training requirement for Transportation Safety.\**



### NV CKA5.H1 Seguridad en el transporte en el entorno del cuidado infantil SPANISH

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**1 Clock Hours/0.1 CEU**

**Online/Self-paced Training**

**Course Fees FREE**

**Target Audience:** Administrators, Center-Based, Home-Based, Parents/Relatives

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work in a childcare setting.

**Course Description:** El transporte de niños en el cuidado de niños es una actividad de alto riesgo. Se deben tomar medidas de planificación, proactivas y de protección cuidadosas para los operadores de cuidado infantil, el personal y los padres cuando transporten a los niños en viajes de campo. Aprender prácticas seguras al transportar a los niños y adherirse a todas las Directrices de la Junta Nacional de Transporte. Una planificación cuidadosa reduce el riesgo de lesiones a los niños y reduce la responsabilidad de los operadores de cuidado infantil y sus programas.

*\*This training can be taken to meet the initial training requirement for Transportation Safety.\**





## NV CKA6: Family & Community Relations Online Training Courses



- ❖ Building a Professional Learning Community
- ❖ Parent Involvement: Positive Communication
- ❖ The Empowered Educator
- ❖ Building Stronger Relationships: Parental Involvement & Family Engagement
- ❖ Enhancing Communication Skills with Families



## NV CKA6: Family & Community Relations

### NV CKA6.A Building a Professional Learning Community in Child Care

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**2 Clock Hours/0.2 CEUs**

**Online/Self-paced Training**

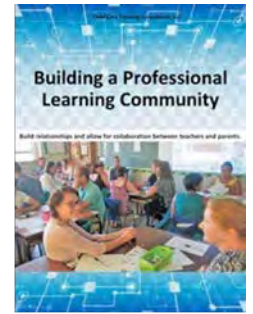
**Course Fees \$12**

**Target Audience:** Caregivers/Teachers, Parents, Trainers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work in a childcare setting.

**Course Description:** Create a professional learning community by recognizing appropriate learning community ideas, implementing clear communication between caregivers and parents, and organizing an early childcare facility environment to optimize productive spaces. Build relationships and allow for collaboration between teachers and parents. Learn how to work with the community and make strides to plan rigorous and appropriate lessons for students.



### NV CKA6.B Parent Involvement: Positive Communication

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**2 Clock Hours/0.2 CEUs**

**Online/Self-paced Training**

**Course Fees \$12**

**Target Audience:** Caregivers/Teachers, Parents, Trainers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work in a childcare setting.

**Course Description:** Learn about best practices to incorporate positive communication with all parents. Recognize the benefits of parent involvement, identify parent dynamics and learn how to support each and every parent, and develop a parent involvement plan. Establish a parenting plan with evidence of involvement, parent activities, resources, and Timeline.



### NV CKA6.C The Empowered Educator

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

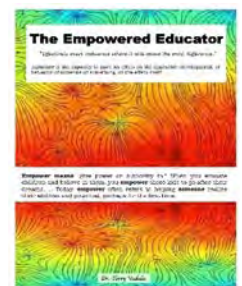
**Course Fees \$15**

**Target Audience:** Caregivers/Teachers, Parents, Trainers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work in a childcare setting.

**Course Description:** Learn to lead all students to optimal growth, building self-esteem, and creating an environment in which students begin to exercise their principles and empowerment at a young age. Empowered educators access a natural progression of specific implementation strategies and classroom behaviors to guide and engage students. Teachers who are empowered optimize student growth that leads to effective, sustainable learning.



## NV CKA6: Family & Community Relations (CONT)

### NV CKA6.D Building Stronger Relationships: Parental Involvement & Family Engagement

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

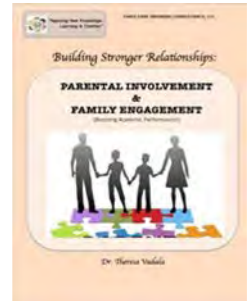
**Course Fees \$15**

**Target Audience:** Caregivers/Teachers, Parents, Trainers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work in a childcare setting.

**Course Description:** Learn the fundamental concepts and techniques on enhancing parental involvement within the school community. Identify methods and techniques to address the dynamics of parents and managing generational differences within the school community. Apply strategies to embrace all students, parents, and families from diverse backgrounds, and recognize features of effective communication to keep all parents engaged.



### NV CKA7.E Enhancing Communication Skills with Families

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**2 Clock Hours/0.2 CEUs**

**Online/Self-Paced Training**

**Course Fees \$12**

**Target Audience:** Caregivers/Teachers, Parents, Trainers, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work in a childcare setting.

**Course Description:** Identify five benefits of parent involvement, ten effective forms of parent communication strategies and recognize three personality types of parents to enhance communication skills with all parents. Identify benefits of inclusion for all students with disabilities and implement strategies with parents and families.



## NV CKA7: Leadership and Professional Development

### Online Training Courses



- ❖ School Readiness: The Transition to Kindergarten (3 HRS)
- ❖ Professional Growth Plan: Elements, Goal & Purpose (3 HRS)
- ❖ Course Design: Below the Surface (3 HRS)
- ❖ The Fundamental Principles of Adult Learning (3 HRS)
- ❖ Staying on Target: Competency-based Objectives (2 HRS)
- ❖ Early Childhood Educators: Code of Ethics (2 HRS)





## NV CKA7: Leadership and Professional Development

### NV CKA7.A School Readiness: The Transition to Kindergarten

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

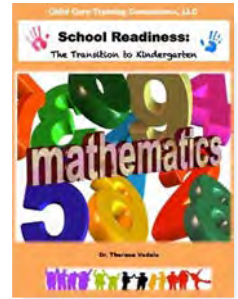
**Course Fees \$15**

**Target Audience:** Center-based, PreKindergarten

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work in a childcare setting.

**Course Description:** School readiness is a prevalent issue facing the nation today and mandated initiatives have placed rigorous demands on schools and educators. This training provides research-based knowledge on kindergarten “the new first grade” with recommendations on how young children can experience a smoother transition to kindergarten. Learn what every public and private preschool and kindergarten teacher, leader, and parent should know about the rigorous transition to kindergarten, children’s school readiness, and best practices based on what schools are doing across the nation.



### NV CKA7.D Professional Growth Plan: Elements, Goal and Purpose

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

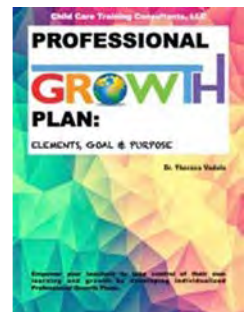
**Course Fees \$15**

**Target Audience:** Child Care Providers and Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work in a childcare setting.

**Course Description:** Learn the fundamental elements of a Professional Growth Plan. Develop an effective PGP using the guide and templates provided. Increase your knowledge, skills, and expertise as you embark on a journey to self-growth.



### NV CKA7.E Course Design: Below the Surface

#### Developmental Domain:

☐ Beginning ☐ Intermediate ☒ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Target Audience:** Trainers of Adult Education

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work in a childcare setting.

**Course Description:** Develop effective curriculum/training courses using the ADDIE Model of Instructional Design. The ADDIE process guides you through the five phases – Analysis, Design, Development, Implementation, and Evaluation. A well-designed, well-intended, and well-presented training course engages learners and provides opportunities for learners to transfer learning into their workplace, thus, promoting teacher quality and improving student achievement.

**\*This training can be applied toward the adult learning principles component of the continuing education requirement for approved trainers. If the training is less than three hours in length, multiple training sessions will need to be completed to meet the requirement in full.**



## NV CKA7: Leadership and Professional Development (CONT)

### NV CKA8.F The Fundamental Principles of Adult Learning

#### Developmental Domain:

☐ Beginning ☐ Intermediate ☒ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

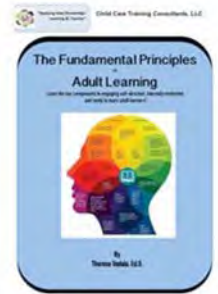
**Target Audience:** Trainers of Adult Education

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work in leadership positions.

**Course Description:** Learn the fundamental principles of Adult Learning based on Knowles andragogy. Learn the key components to understanding adult learning and engaging adults in learning for effective transfer of learning. Implement inclusive learning, accommodate cultural differences, and engage parents through Adult Learning Theory. Recognize and implement learning styles and instructional strategies using multiple intelligences to create an effective learning environment for learners.

**\*This training can be applied toward the adult learning principles component of the continuing education requirement for approved trainers. If the training is less than three hours in length, multiple training sessions will need to be completed to meet the requirement in full.**



### NV CKA7.G Staying on Target: Competency-based Objectives

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**2 Clock Hours/0.2 CEUs**

**Online/Self-paced Training**

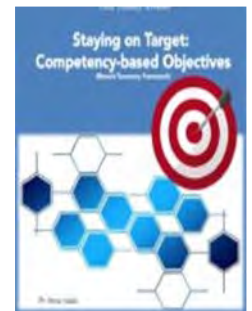
**Course Fees \$12**

**Target Audience:** Trainers and Course Designers

**Course Materials:** Self-study Guide/Core Competencies

**Prerequisite/s:** This course is for childcare providers who work in leadership positions.

**Course Description:** Stay on target with competency-based objectives that provide learners with a clear understanding of the goal and purpose of the training content presented. The objective template provides an easy-to-use guide to design objectives that align with core competencies. Core Competencies are a set of observable skills with Core Knowledge Areas that differ from state to state.



### NV CKA7.H Early Childhood Educators: Ethical Conduct

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**2 Clock Hours/0.2 CEUs**

**Online/Self-paced Training**

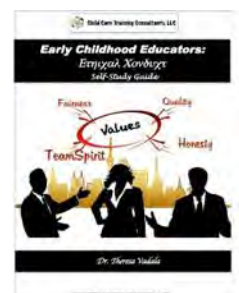
**Course Fees \$12**

**Target Audience:** Trainers of Adult Education, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Prerequisite/s:** This course is for childcare providers who work in leadership positions.

**Course Description:** Participate online and analyze ethical and unethical issues in the early childhood adult learning environment. Identify and determine which dilemmas can be resolved with ethical finesse or by using the NAEYC Code of Ethics for guidance in decision making for more complex issues. Address ethical issues by applying philosophical approaches such as identifying the conflicting responsibilities, brainstorming possible resolutions, and implement strategies to resolve dilemmas, also known as ethical finesse.



**NV CKA8: Management & Administration**  
**Online Training Courses**



- ❖ Preparing for Accreditation (3 HRS)
- ❖ Developing a School Vision and Mission Statement (2 HRS)
- ❖ Vision to Action Plan: Supporting the School Improvement Plan (3 HRS)
- ❖ Coping During Uncertain Times in Today's World (1.5 HRS)



### NVCKA8.A Preparing for Accreditation

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Prerequisite/s:** This course is for childcare providers who work in a childcare setting.

**Target Audience:** Trainers of Adult Education, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Course Description:** Accreditation is a status and educational institution recognition process to determine whether your programs meet program standards and continuously seeks ways to enhance the quality of education and training provided. This training provides information on types and benefits of accreditation, developing a shared vision, identifying stakeholders, and developing corrective action plans. Portfolio and documentation, and conducting a mock visit are also discussed.



### NV CKA8.B Developing a School Vision and Mission Statement

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**2 Clock Hours/0.2 CEUs**

**Online/Self-Paced Training**

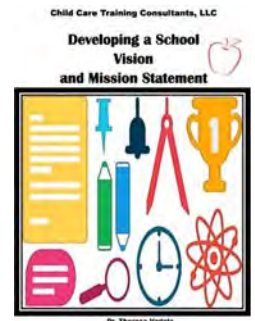
**Course Fees \$12**

**Prerequisite/s:** This course is for childcare providers who work in leadership positions.

**Target Audience:** Trainers of Adult Education, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Course Description:** Developing a school vision and mission statement is written in an easy, yet inspirational manner that employees can repeat at any time. Whether leaders or teachers change, employees can continue to follow a clear vision. This training provides easy steps and templates to develop a vision and mission statement for your organization



### NV CKA8.C Vision to Action Plan: Supporting the School Improvement Plan

#### Developmental Domain:

☐ Beginning ☒ Intermediate ☐ Advanced

**3 Clock Hours/0.3 CEUs**

**Online/Self-paced Training**

**Course Fees \$15**

**Prerequisite/s:** This course is for childcare providers who work in leadership positions.

**Target Audience:** Trainers of Adult Education, Administrators

**Course Materials:** Computer Access, Internet, Self-study Guide

**Course Description:** Support the school or business improvement plan! Learn the fundamentals of creating an effective vision and mission statement in collaboration with all stakeholders. Develop goals and objectives as a team and create unity in the work environment as you work on a plan of action to meet set goals.





**"Applying New Knowledge:  
Learning & Transfer"**

**Child Care Training Consultants, LLC**

Accredited by International Association for Continuing Education  
and Training ( IACET)

## **I. V. On-site Training Guidelines**

### **On-site Training Locations**

Las Vegas, North Las Vegas, Henderson & Boulder City

### **Program Description:**

Child Care Training Consultants, LLC offers a variety of training topics to accommodate child care providers training needs and requirements.

### **Trainer**

Dr. Theresa Vadala

## **Training Registration Fees**

### **Training Fees**

1 Hour Training Class	5.00 per person per session
1.5 Hour Training Class	10.00 per person per session
2 Hour Training Class	12.00 per person per session
3 Hour Training Class	15.00 per person per session

### **Request for On-site Training**

*Request for on-site training form must be submitted at least four (4) weeks in advance to schedule a training.*

**Group Rates:** Contact Theresa Vadala for Group Rates at 702.837.2434

### **Questions & Answers**

- On-site training will only be provided for a minimum of 10 participants.
- The training will take place at your site.
- The maximum number of participants depends on your school sites licensing requirements for occupancy.
- In scheduling a training, a center should provide us with at least two (2) possible training dates.
- Payments will be accepted by purchase order/credit card or cash at the door. For purchase orders, checks, or other payment arrangements please call (702)837-2434
- A certificate of completion will be provided for each participant at the end of the training session.
- All training topics are approved by the Nevada Registry.
- Participants will receive clock hours and continuing education hours (CEUs).

<b>NOTE:</b> On-site training, training topics, and fees are subject to change.
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**"Applying New Knowledge:  
Learning & Transfer"**

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### **Request for Onsite Training Form**

Please complete the following form and email to Theresa Vadala at [childcaretrainingconsultants1@gmail.com](mailto:childcaretrainingconsultants1@gmail.com).  
Call Theresa Vadala at (702)837-2434 for additional information.

<b>Center Director/Facilitator Contact Information</b>		
Contact Name:		
Phone:	Email:	
<b>Center Information</b>		
Center Name:		
Address:		
City:	State:	Zip:
<b>Training Site Information (if different from above)</b>		
Location of Training:		
Address:		
City:	State:	Zip:
<b>Event Information</b>		
<b>Topic(s) of Training Request(s)</b>		
Date(s) of Event:		Desired Time: AM/PM
Number of Participants:		
<b>Tell us About your Training Room</b>		
Sufficient Adult Tables and Chairs?		Yes/No How many?
Plug and extension for laptop computer and projector accessible?		Yes/No
Projector Screen for Power Point presentation available?		Yes/No
Wi-Fi? Yes/No		
<input type="checkbox"/> I understand that there is a fee for each participant per training session.		
<input type="checkbox"/> I understand the on-site training may be open to the public (Dependent on space availability)		
<input type="checkbox"/> I understand the payment is due the day of the training. Yes/No (Unless previous arrangements have been made)		
Signature of Responsible Party _____ Date _____		





**"Applying New Knowledge:  
Learning & Transfer"**

## **Child Care Training Consultants, LLC**

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Education and Training ( IACET)

**For purchase orders, checks, or other payment arrangements please call  
(702)837-2434**

**For any questions or tech support**

### **Contact Information:**

Child Care Training Consultants, LLC

Theresa Vadala, Ed.D (702)837-2434

Email: [childcaretrainingconsultants1@gmail.com](mailto:childcaretrainingconsultants1@gmail.com)

[www.childcaretrainingclasses.org](http://www.childcaretrainingclasses.org)



## V. CEU Calculations

### Purpose of Policy

1. To articulate a clear, consistent policy for verifying and acknowledging legitimate CEUs.
2. To eliminate the potential to acknowledge non-accredited CEUs on Learning Records.

### Policy

Child Care Training Consultants, LLC acknowledges that CEUs are delivered by organizations that have current accreditation through the International Association for Continuing Education and Training (IACET)

### Roles and Responsibilities

Trainers/Training Organizations:

- Responsible for attaining and maintaining current IACET accreditation
- Responsible for including these items on CEU certificates
  - IACET accreditation logo on CEU certificates in compliance with IACET guidelines
  - Participant's Name
  - Title of the training
  - Date the training was completed
  - Total number of CEUs
  - The name of the trainer/organization who delivered the training
  - Requirements may vary state to state

### Individuals/Practitioners:

Not sure if you need CEUs? The best thing to do is ask your child care licenser, the Department of Education or other appropriate authority organization. In most cases clock hours are acceptable, but you should check into your specific situation for details.

### What is the difference between child care training hours and a CEU?

Whereas a Continuing Education Unit (CEU) is a measure used in continuing education programs, particularly those required in a licensed profession in order for the professional to maintain the license, child care training hours are simply that; the number of hours that a particular training or workshop was held.

### Examples

Examples of individuals who need CEUs include architects, engineers, educators, nurses, mental health professionals, and social workers. Generally, a CEU is defined as ten hours of participation in a recognized continuing education program, with qualified instruction and sponsorship.

CEU records are widely used to provide evidence of completion of continuing education requirements mandated by certification bodies, professional societies, or governmental licensing boards. The records also provide employers with information on training pertinent to particular occupations.

## The Continuing Education Unit – How to Calculate CEUs

One (1) Continuing Education Unit (CEU) equals ten (10) contact hours of learner interaction with the content of the learning activity, which includes classroom, self-paced instruction, pre/post assignments, and/or homework in support of a learning outcome.

A contact hour is one clock hour of interaction between a learner and instructor, or between a learner and materials, which have been prepared to cause learning. Contact implies a connection between a learner and a learning source. For purposes of the CEU, that connection is two-way; that is, the instructor or learning source must monitor the learner's progress and/or provide some form of feedback to the learner. This definition applies for face-to face interaction as well as distance learning programs. The CEU should not be awarded for learning activities in which individuals are engaged in unplanned, unsupervised, or non-sponsored learning.

### Counting Hours toward CEU

When calculating the number of CEUs for a course, the number of contact minutes must be totaled and divided by 60 to arrive at the number of contact hours. Total contact hours must then be divided by 10 to obtain the number of CEUs. CEUs must be expressed in tenths of a CEU; that is; 17 contact hours equate to 1.7 CEU; a three contact hour program equates to .3 CEU.

**Contact hours of continuing education are calculated as follows:**

**1 contact/clock hour = 60 minutes of instruction = 0.1 CEU**

**10 contact hours = One continuing education unit (CEU) 1.0 CEU**

1 contact/clock hour	=	60 minutes of instruction = 0.1 CEU
2 contact/clock hours	=	120 minutes of instruction = 0.2 CEU
3 contact/clock hours	=	180 minutes of instruction = 0.3 CEU
4 contact/clock hours	=	240 minutes of instruction = 0.4 CEU
5 contact/clock hours	=	300 minutes of instruction = 0.5 CEU
6 contact/clock hours	=	360 minutes of instruction = 0.6 CEU
7 contact/clock hours	=	420 minutes of instruction = 0.7 CEU
8 contact/clock hours	=	480 minutes of instruction = 0.8 CEU
9 contact/clock hours	=	540 minutes of instruction = 0.9 CEU
<b>10 contact/clock hours</b>	<b>=</b>	<b>600 minutes of instruction = 1.0 CEU</b>

## **VI. Learning Environment and Support Systems**

### **Technology Requirements**

In order to have the best learning experience, the student's internet access and computer system should meet or exceed the following minimum requirements:

Internet Access – High-speed internet (DSL, 4G or faster) is needed in order to stream any videos a course may have

Computer – Any computer capable of running a modern browser

Mobile Device – Android or Apple phone or tablet with a modern browser

– Google Chrome, Safari, Mozilla Firefox, or Microsoft

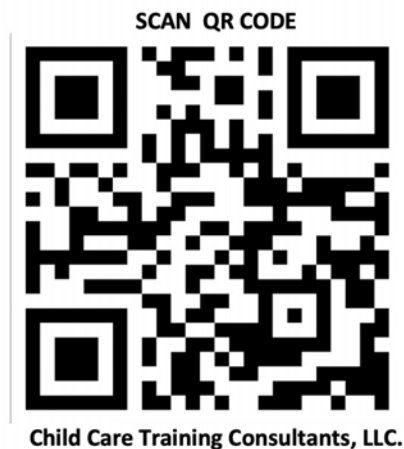
### **Customer Service and Student Support**

In order to provide a high-quality learning experience, all students have access to support staff and Trainer to answer any and all questions regarding the course in which they are enrolled. This includes technical and course material questions. Our staff is available for assistance by phone (702) 837-2434 at the following times:

**Monday – Thursday: 9 AM – 5 PM (PST)**

**Friday: 9 AM – 12 PM (PST)**

Students can submit questions via email to [childcaretrainingconsultants1@gmail.com](mailto:childcaretrainingconsultants1@gmail.com) 24/7. Emails will be responded to within 24 hours.



## **VI. Learner Assessment**

### **Online Assessment**

An online assessment is given after each respective course 20-25 question assessment/quiz at the end of the course. Learner must receive a 70% or higher to receive certificate of completion. Learner has unlimited attempts to complete and pass assessment/quiz.

If the student fails, random questions will generate from a *question bank* that is a mix of new and repeated questions in a random order. If a question is wrong, at the end of the test, the missed questions provide an explanation of the correct answer.

### **On-line Assessment**

- Reflective Essays
- Questions/Answers Session
- Multiple Choice/True and False Questions/Fill in the Blank Quiz
- Self-Study Guide
- Exercises

### **On-Site Assessment**

- Questioning/Open-ended
- Skill Practice
- Small/Large Group Discussion
- Observation
- Role-Play
- Hands-on
- Modeling

### **Certificate of Completion**

#### **Online Classes**

After successful completion of the quiz, with a 70% or higher, learners can go to [www.childcaretrainingclasses.org](http://www.childcaretrainingclasses.org) and log in to their account. Under the “My Completed Course” tab, certificates are available to view and print after successful completion of assignments and quiz.

#### **On-site Classes**

Learners will receive a certificate of completion at the end of the class provided they are in the class for the duration of the training.

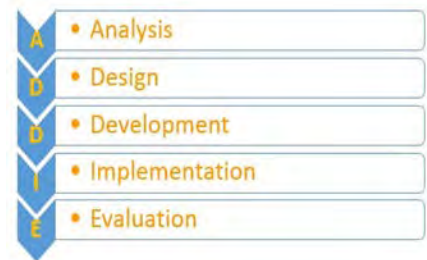
## VIII. ADDIE Model (Instructional Design)

Our training content is based on the ADDIE Instructional Model. The ADDIE model is the process traditionally used by instructional designers and training developers. The five phases—Analysis, Design, Development, Implementation, and Evaluation—represent a dynamic, flexible guideline for building effective training and performance support tools.

### Phase 1: Analysis

In the analysis phase, instructional problem is clarified, the instructional goals and objectives are established and the learning environment and learner's existing knowledge and skills are identified. Below are some of the questions that are addressed during the analysis phase:

- Who is the audience and their characteristics?
- Identify the new behavioral outcome?
- What types of learning constraints exist?
- What are the delivery options?
- What are the online pedagogical considerations?
- What is the timeline for project completion?



### Phase 2: Design

The design phase deals with learning objectives, assessment instruments, exercises, content, subject matter analysis, lesson planning and media selection. The design phase should be systematic and specific. Systematic means a logical, orderly method of identifying, developing and evaluating a set of planned strategies targeted for attaining the project's goals. Specific means each element of the instructional design plan needs to be executed with attention to details.

These are steps used for the design phase:

- Documentation of the project's instructional, visual and technical design strategy
- Apply instructional strategies according to the intended behavioral outcomes by domain (cognitive, affective, psychomotor).
- Create storyboards
- The user interface and user experience
- Prototype creation
- Apply visual design (graphic design)

### Phase 3: Development

The development phase is where the developers create and assemble the content assets that were created in the design phase. Programmers work to develop and/or integrate technologies. Testers perform debugging procedures. The project is reviewed and revised according to any feedback given.



**Phase 4: Implementation**

During the implementation phase, a procedure for training the facilitators and the learners is developed. The facilitators' training should cover the course curriculum, learning outcomes, method of delivery, and testing procedures. Preparation of the learners include training them on new tools (software or hardware), student registration. This is also the phase where the project manager ensures that the books, hands on equipment, tools and software are in place, and that the learning application or Web site is functional.

**Phase 5: Evaluation**

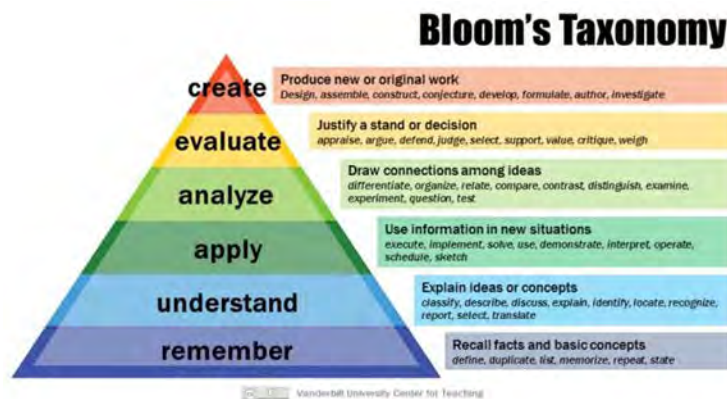
The evaluation phase consists of two parts: formative and summative. Formative evaluation is present in each stage of the ADDIE process. Summative evaluation consists of tests designed for domain specific criterion-related referenced items and providing opportunities for feedback from the users.

Instructional Design. (2013). Retrieved from <http://www.instructionaldesign.org/models/addie.html>

## IX. Bloom's Taxonomy Framework for Writing Objectives

Our training content is based on the the Revised Blooms Taxonomy Framework which is used to develop learning objectives in order to promote higher forms of thinking in education; such as analyzing and evaluating concepts, processes, procedures, and principles. The main purpose of the taxonomy is to allow educators to create learning outcomes that target not only the subject to be taught but the depth of the learning that is to occur, as well as to then create assessments that accurately report on the students' progress towards these outcomes.

Bloom's taxonomy is separated into three domains: the cognitive, the affective, and the psychomotor. Within these domains are hierarchies composed of action verbs that correspond to different levels/depths of thinking. For the purpose this course design the cognitive domain is used as it is focused on intellectual skills such as critical thinking, problem solving, and creating a knowledge base. Blooms Taxonomy of action verbs on listed on the following page.



The learner's objectives are based on Bloom's Taxonomy cognitive domain. The training activities, assessment, the transfer of learning and learning outcomes are aligned with the objectives.

## Bloom's Taxonomy Revised

Bloom's Taxonomy was developed in the 1950's and is still used today to categorize ways of learning and thinking. A revised model was developed in the 1990's to better fit educational practices of the 21<sup>st</sup> century, the nouns have been changed to verbs.

### **Taxonomy of Cognitive Objectives**

- 1950s- developed by Benjamin Bloom
- Means of expressing qualitatively different kinds of thinking
- Been adapted for classroom use as a planning tool
- Continues to be one of the most universally applied models
- Provides a way to organize thinking skills into six levels, from the most basic to the more complex levels of thinking
- 1990s- Lorin Anderson (former student of Bloom) revisited the taxonomy

Bloom's Taxonomy	
Original (1956)	Revised (2001)
Evaluation Synthesis Analysis Application Comprehension Knowledge	Creating Evaluating Analyzing Applying Understanding Remembering
Noun	Verb
<p>Thinking is an active process and verbs describe actions. Knowledge does not describe a category of thinking and was replaced with <b>Remembering</b>. Comprehension and synthesis were retitled to <b>Understanding</b> and <b>Creating</b>, respectively, to better reflect the nature of thinking for each category.</p> <p>One can be critical without being creative (i.e., judge an idea and justify choices) but creative production often requires critical thinking (i.e., accepting and rejecting ideas on the path to creating a new idea, product or way of looking at things).</p>	

## **The Knowledge Dimension**

- Factual
- Conceptual
- Procedural
- Metacognitive

## **Bloom's Taxonomy**

**Level 1:** Remembering: Exhibit memory or previously learned material by recalling facts, terms, basic concepts, and answers.

**Level 2:** Demonstrate: Show an understanding of facts and ideas by organizing, comparing, translating, interpreting, giving descriptions, and stating main ideas.

**Level 3:** Applying: Solve problems to new situations by applying acquired knowledge, facts, techniques and rules in a different way.

**Level 4:** Analyzing: Examine and break information into parts by identifying motives and causes. Make inferences and find evidence to support generalizations.

**Level 5:** Evaluating: Present and defend opinions by making judgments about information, validity or ideas, or quality of work based on a set of criteria.

**Level 6:** Creating: Compile information together in a different way by combining elements in a new pattern or proposing alternative solutions.

### **What are Objectives?**

In general, objectives are more specific and easier to measure than goals. Objectives are basic tools that underlie all planning and strategic activities. They serve as the basis for creating policy and evaluating performance. Objectives are specific, measurable steps that can be taken to meet the goal.

### **Objectives are:**

Specific Clearly defined

Measurable to be measured

Attainable Achievable

Relevant Closely connected or appropriate to matter

Time-frame A period of time

### **EXAMPLE:**

The teacher will be able to write a comprehensive action plan, given the Guidebook to read within 45 minutes with 0 errors.

## **X. Adult Learning Principles**

Malcolm Shepherd Knowles was an American educator well known for the use of the term *Andragogy* as synonymous to adult education. According to Malcolm Knowles, andragogy is the art and science of adult learning. Knowles identified 5 assumptions of Adult learners;

- **Self-Concept** - As a person matures his/her self concept moves from one of being a dependent personality toward one of being a self-directed human being.
- **Adult Learner Experience** - As a person matures he/she accumulates a growing reservoir of experience that becomes an increasing resource for learning.
- **Readiness to Learn** - As a person matures his/her readiness to learn becomes oriented increasingly to the developmental tasks of his/her social roles.
- **Orientation to Learning** - As a person matures his/her time perspective changes from one of postponed application of knowledge to immediacy of application. As a result his/her orientation toward learning shifts from one of subject- centeredness to one of problem centeredness.
- **Motivation to Learn** - As a person matures the motivation to learn is internal

### **Knowles' 4 Principles of Andragogy**

- Adults need to be involved in the planning and evaluation of their instruction.
- Experience provides the basis for the learning activities.
- Adults are most interested in learning subjects that have immediate relevance and impact to their job or personal life.
- Adult learning is problem-centered rather than content-oriented.

### **Knowledge and Competency Framework**

Knowledge and competency frameworks outlines what early childhood professionals need to know and what they need to do when delivering quality care. The National Association for the Education of Young Children's Workforce Designs (2008) recommends educator competencies for all early childhood professionals regardless of role or work setting. The policies regarding standards must include language that ensures alignment integrated with licensing and certification requirements across state agencies.

The training content for professional development align with each state's knowledge and competency area framework. The content presents comprehensive descriptions of the skills, knowledge, and the competencies that childcare professionals need to support learning and professional development. The training content also reflects cultural diversity and inclusion, including children with special needs or developmental delays and addresses the enhancement of family engagement.

Adapted from Knowles, M. S. (1950) *Informal Adult Education*, New York: Association Press. Guide for educators based on the writer's experience as a programme organizer in the YMCA.

## **Evaluate**

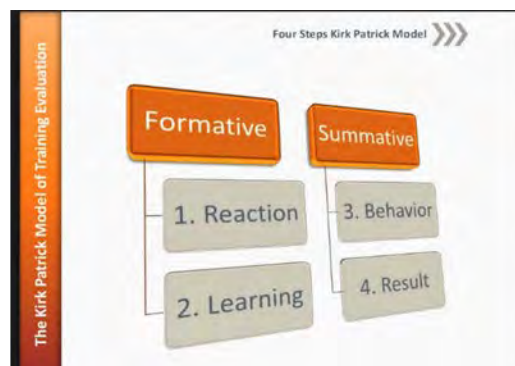
Our training content is based on Kirkpatrick's Training Evaluation Model. The evaluation phase consists of two parts: formative and summative. Formative evaluation is present in each stage of the ADDIE process. Summative evaluation consists of tests designed for domain specific criterion-related referenced items and providing opportunities for feedback from the users.

### **Kirkpatrick's Training Evaluation Model**

Kirkpatrick's Training Evaluation Model is used as part of the Evaluation Phase of the ADDIE Model. This evaluation model helps to objectively analyze the effectiveness and impact of the training, so that you can improve it in the future. The four levels are;

1. Reaction: Did the participants react positively to the program?
2. Learning: Did the participants learn the skills taught in the program?
3. Behavior: Did the participants' behavior on the job change as a result of the program?
4. Results: Did the change in behavior affect the organization positively?

The first two levels are formative assessments. The third and fourth levels are summative assessments. For the purpose of this course design, formative evaluations are used. Summative evaluations are long term and typically done in the classroom.





## **XI. Privacy Policy**

This policy explains our online information practices in which your information is collected and used. In your continued use of our website [www.childcaretrainingclasses.org](http://www.childcaretrainingclasses.org) you are accepting the practices described in this Privacy Policy.

### **Privacy**

This policy applies to all information collected or submitted on websites operated by Child Care Training Consultants, LLC. Information submitted to purchase products, register to receive materials or take courses.

### **Information Storage**

We collect non-personally identifiable information about you in a number of ways, including tracking your activities through your IP address, computer settings, or most-recently visited URL. We store all information that you enter into our Web site in wordpress.org Learning Management System (LMS). Wordpress LMS contains reports, active courses analysis, grading, certificate templates, training courses, and general information such as; name, home address, email, and phone number. Personal credit card information is collected through authorize.net associated with Nevada State Bank.

### **Information Use**

Personal information of participants provided to Child Care Training Consultants, LLC, services is used solely for the purpose of administering Services as outlined under this Acknowledgment and in connection with reporting to state and federal agencies or workforce registries. Emails from us may be used to send current information regarding new training courses or resources listed. Participants may opt-out from receiving emails from us.

### **Data Security**

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we use appropriate industry standard security measures, including physical, electronic, and managerial procedures, to safeguard and secure the information we collect online. While there is no such thing as "perfect security" on the Internet, we will take all reasonable steps to ensure the safety of your personal information.

### **Privacy Policy Changes**

This Privacy Policy will change periodically as we continue to grow, so be sure to review it often to ensure that you understand it thoroughly. All changes to the Privacy Policy, including those that affect how personal information is used, will be posted in this policy for your review.

### **Information Updates**

You can access all personally identifiable information that we collect online and maintain by sending an email to [childcaretrainingconsultants1@gmail.com](mailto:childcaretrainingconsultants1@gmail.com) or calling us during normal business hours at 1.702.837.2434. We use this procedure to safeguard your information. To the extent that the information you provide us is also stored in other databases, we cannot always ensure that such corrections or deletions will reach the other databases. We will use all reasonable efforts to ensure that your information is removed from or corrected in our records. You can correct factual errors in your personally identifiable information by sending us a request that credibly shows error. To protect your privacy and security, we will also take reasonable steps to verify your identity before granting access or making corrections.

### **Choice / Opt-Out**

You may opt-out of receiving communications from our partners, and from us, by either sending us an email to [childcaretrainingconsultants1@gmail.com](mailto:childcaretrainingconsultants1@gmail.com) or calling us during normal business hours (Monday – Friday 9a.m. -5:00p.m.) at 1.702.837.2434.

### **Public Forums**

This site may create chat rooms, forums, message boards, and/or news groups available to its users. Any information that is disclosed in these areas becomes public information. Child Care Training Consultants, LLC. is not responsible for the privacy of such information disclosed in those locations, so please exercise caution when deciding to disclose your personal information or comments in those locations.

### **XIII. Learner Records**

Learner records are stored in the Learning Management System (LMS). The (LMS) delivers and manages instructional content, student registration, and assessment of student work. Certificates of completion are provided to students after successful completion of the assessment. Training and student reports are available for review on the LMS. The Providers' name and address, learner's name and/or unique identification, learning event title, registry-approved logo, completion date of the learning event, and number of clock hours and IACET Continuing Education Units (CEU).

#### **Learning Management System (LMS)**

Our teaching coursework is run through WordPress and the Sensei plugin to create courses, assessment methods, and payment methods. The Sensei is the WordPress Learning Management System.

#### **Contact Us**

If you have questions or concerns about our Privacy Policy, the practices of this site, or your dealings with this site, please call us at (702) 837-2434 or send us an email.

Child Care Training Consultants, LLC.

Website: [www.childcaretrainingclasses.org](http://www.childcaretrainingclasses.org)

Email: [childcaretrainingconsultants1@gmail.com](mailto:childcaretrainingconsultants1@gmail.com)

Theresa Vadala, Ed. D.

### XIII. Release of Information

Use this form to authorize the release of your contact information.

Name: \_\_\_\_\_ Registry ID#: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

By signing below, I grant Child Care Training Consultants, LLC permission to release my name and contact information to organizations that may need to notify me of upcoming events, and special events, etc.

**Note:** As policy, Child Care Training Consultants, LLC does not release any personal information about members. We implement a variety of security measures to maintain the safety of your personal information when you enter, submit, or access your personal information in the portal.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Scan and email this form to:

Child Care Training Consultants, LLC.

Email: [childcaretrainingconsultants1@gmail.com](mailto:childcaretrainingconsultants1@gmail.com)

Phone# (702)837-2434

#### **XIV. Disclosure Policy**

This policy is valid from 29 July 2017

The owner(s) of the blog on the website is not compensated to provide opinion on products, services, websites and various other topics. The views and opinions expressed on this blog are purely the blog owners. If we claim or appear to be experts on a certain topic or product or service area, we will only endorse products or services that we believe, based on our expertise, are worthy of such endorsement. Any product claim, statistic, quote or other representation about a product or service should be verified with the manufacturer or provider.

This blog does not contain any content which might present a conflict of interest. The owner(s) of this blog will never receive compensation in any way from this blog. This blog is a personal blog written and edited by me. For questions about this blog, please contact [childcaretrainingconsultants1@gmail.com](mailto:childcaretrainingconsultants1@gmail.com)

To get your own policy, go to <http://www.disclosurepolicy.org>

#### **Public Non-Discrimination Notice**

Simulated Workplace programs must provide information to applicants, participants, contractors, beneficiaries, and other interested parties regarding the rights of individuals. Methods of providing this information include publication in handbooks, manuals, pamphlets, application materials, posters, etc. Simulated Workplace site's Public Non-discrimination Notice should be found on a variety of publications including brochures, applications, catalogs, handbooks, job announcements, posters, recruiting materials, websites, school newspapers, etc.

## **XV. Public Non-Discrimination Notice**

Child Care Training Consultants, LLC. does not discriminate on the basis of race, color, national origin, sex or disability. For further information, contact:

**Name and Title:** THERESA VADALA, Executive Director/Owner-Child Care Training Consultants, LLC

**Office Address:** 8124 Dancing Bull Ct

**Phone Number:** (702) 837-2434

**Days/Hours Available:** Monday – Thursday 9:00 AM-5:00 PM, Friday 9:00 – 12:00 PM

**Email** [childcaretrainingconsultants1@gmail.com](mailto:childcaretrainingconsultants1@gmail.com), 24/7

Child Care Training Consultants, LLC. does not discriminate in admission to its programs, services, or activities, in access to them, in treatment of individuals with disabilities, or in any aspect of their operations. The program also does not discriminate in its enrollment or classroom practices. In adhering to this policy, this program abides by the Federal Civil Rights Act, 42 U.S.C. 2000e; by the requirements of Title IX of the Education Amendments of 1972; by Sections 503 and 504 of the Rehabilitation Act of 1973; by the Americans with Disabilities Act of 1990; and by other applicable statutes and regulations relating to equality and opportunity. Questions, complaints, or requests for additional information regarding the ADA and Section 504 may be forwarded to the designated ADA and Section 504 compliance coordinator: (For Nevada Contact)

**Sandy Jeanette, Director  
Office of Diversity  
Section 504/ADA Compliance Coordinator  
(702) 455-5760; (702) 455-1416 (TDD)  
Clark County Government Center  
500 South Grand Central Parkway  
Las Vegas, NV 89155-1113  
Monday through Friday 8:00 am to 5:00 pm**

**NOTE: There is contact information on the website for each state.**

Child Care Training Consultants, LLC. is an equal opportunity educator and employer. Accommodations are available upon request to those with documented disabilities. To request disability accommodations, please contact Theresa Vadala at (702) 837-2434 to discuss their individual needs for accommodations. **Accommodations may include large print, or audio recording on the internet web-sites.**



## XVI. Frequently Asked Questions

### How Do I Register For My First Class?

- ❖ Log on to [www.childcaretrainingclasses.org](http://www.childcaretrainingclasses.org)
- ❖ Select the *Courses by State* Tab
- ❖ Select State
- ❖ Click the gray boxes below to reveal course selection
- ❖ Select the class and click the “Add To Cart” button associated to that class. (Select as many classes as needed)
- ❖ Click view cart
- ❖ Fill out your payment details (Credit, Debit Cards) and upon payment you will be re-directed to the registration page. Do not close out of the payment screen after payment as you need to complete the registration. If something happens, check your email (and your spam folders) for a link to the registration page.
- ❖ After you complete your registration you will have immediate access to your training page and you will see your class listed under *Active Courses*

### How Do I Register For Additional Classes?

- ❖ Choose the new class you want to take and click the “Add To Cart” button. Make the payment and wait to be redirected to the registration page.
- ❖ At the top of the registration page, you will see a link for “Existing Members”. Be sure to click that link so that you can associate the new class with your existing email and login codes.
- ❖ If you forgot your login password, click the ‘lost password’ button and enter your email.

### How Do I Get A Copy Of My Certificate?

- ❖ Once you log in to your class, you will have access to the training material, assignments, and the final quiz.
- ❖ You need to score a **100%** to pass the quiz. When you pass, you will have the ability to instantly print your certificate from the web page.
- ❖ Certificates are available immediately after passing the quizzes for each respective course. They can be found under **Completed Courses in the My Courses tab.**

## XVIII. Professional Development Contact Information

Child Care Training Consultants, LLC. Theresa Vadala, Ed. D.

### CONTACT INFORMATION



Website:  
[www.childcaretrainingclasses.org](http://www.childcaretrainingclasses.org)



Email:  
[childcaretrainingconsultants1@gmail.com](mailto:childcaretrainingconsultants1@gmail.com)



Business Phone (702) 837-2434

