

Child Care Training Consultants, LLC. (CCTC)

Privacy Policies

Website: <u>www.childcaretrainingclasses.org</u> Email: childcaretrainingconsultants1@gmail.com Theresa Vadala, Ed.D.

NV Business ID# NV20151077500

Privacy Policy

This policy explains our online information practices in which your information is collected and used. In your continued use of our website <u>www.childcaretrainingclasses.org</u> you are accepting the practices described in this Privacy Policy.

Privacy

This policy applies to all information collected or submitted on websites operated by Child Care Training Consultants, LLC. Information submitted to purchase products, register to receive materials or take courses.

Information Storage

We collect non-personally identifiable information about you in a number of ways, including tracking your activities through your IP address, computer settings, or most-recently visited URL. We store all information that you enter into our Web site in wordpress.org Learning Management System (LMS). Wordpress LMS contains reports, active courses analysis, grading, certificate templates, training courses, and general information such as; name, home address, email, and phone number. Personal credit card information is collected t through authorize.net associated with Nevada State Bank.

Information Use

Personal information of participants provided to Child Care Training Consultants, LLC, services is used solely for the purpose of administering Services as outlined under this Acknowledgment and in connection with reporting to state and federal agencies or workforce registries. Emails from us may be used to send current information regarding new training courses or resources listed. Participants may opt-out from receiving emails from us.

Data Security

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we use appropriate industry standard security measures, including physical,

electronic, and managerial procedures, to safeguard and secure the information we collect online. While there is no such thing as "perfect security" on the Internet, we will take all reasonable steps to ensure the safety of your personal information.

Privacy Policy Changes

This Privacy Policy will change periodically as we continue to grow, so be sure to review it often to ensure that you understand it thoroughly. All changes to the Privacy Policy, including those that affect how personal information is used, will be posted in this policy for your review.

Information Updates

You can access all personally identifiable information that we collect online and maintain by sending an email to <u>childcaretrainingconsultants1@gmail.com</u> or calling us during normal business hours at 1.702.726.1849. We use this procedure to safeguard your information. To the extent that the information you provide us is also stored in other databases, we cannot always ensure that such corrections or deletions will reach the other databases. We will use all reasonable efforts to ensure that your information is removed from or corrected in our records. You can correct factual errors in your personally identifiable information by sending us a request that credibly shows error. To protect your privacy and security, we will also take reasonable steps to verify your identity before granting access or making corrections.

Choice / Opt-Out

You may opt-out of receiving communications from our partners, and from us, by either sending us an email to <u>childcaretrainingconsultants1@gmail.com</u> or calling us during normal business hours (Monday – Friday 9a.m. -5:00p.m.) at 1.702.726.1849.

Public Forums

This site makes chat rooms, forums, message boards, and/or news groups available to its users. Please remember that any information that is disclosed in these areas becomes public information. Child Care Training Consultants, LLC. is not responsible for the privacy of such

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information disclosed in those locations, so you should exercise caution when deciding to disclose your personal information in those locations.

Contact Us

If you have questions or concerns about our Privacy Policy, the practices of this site, or your dealings with this site, please call us at (702) 726.1849 or send us an email.

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